Group Mentor Agreement

Read carefully and complete as a group. Each person in the group should have a copy (photo) as a reminder of their commitment to the group. You should turn in a paper copy signed by all members to the WIE Connect staff.

We are voluntarily entering into a mentoring relationship from which we all expect to benefit. We want this experience to be rich and rewarding with our time together spent in social, academic and professional activities. We understand that building this relationship will require us to make time for the group and to keep our promises. We agree to focus on our mutual needs and to abide by the features below.

Responsibilities of the Group
- Be considerate/respectful of all group members; be open to learning/sharing of different backgrounds and cultures.
- Stay in contact with each other regularly and return phone calls/emails/texts/etc.
- Schedule future group meetings and follow through on agreements (or contact designated group member if you cannot make it to the event). WIE will help with scheduling meetings.
- Make a concentrated effort to meet the needs of all group members
- HAVE FUN!!!!!!!

Roles of the Mentors
- Offer advice free of personal bias and prejudice
- Encourage mentees to come to solutions on their own (with your guidance or group guidance)
- Remember to share you stories, tips, ideas (ex. Coping with stress, approaching professors and TA's, tips for studying, etc.)
- Refer to appropriate resources when you are not sure of an answer.

Roles of the Mentees
- Be willing to ask for AND receive advice; ask questions!
- Work at getting to know yourself and your needs and be willing to share these with the group
- Remember to share your stories, tips, ideas with the group so that other group members can learn from your experience
- Be an active participant in scheduling Group events and all Group communication

Setting up Group Events
The Group will hold individual Group meetings and attend one of the WIE organized Group Social Events. Judy and Sandy will confirm participation in the Group Social Event and members will receive an invitation and must rsvp for the event.

Group members can decide what activities they want to do as a group; however, they must meet the following criteria
- All group members must agree to the activity, and the majority of the members should able to meet at the chosen time and location (examples – social activity, attend a career seminar together, attend a student group meeting together, have a study time with a social time mixed in, have a meal at each of the cafeterias on campus, etc.). WIE will assist in scheduling meetings.
- Groups must meet at least four times in the Fall Semester and three times in Spring in addition to the WIE organized Group Social Events. Everyone must RSVP! (Note: Individual Group
members must attend 3 Group meetings and 1 Social Event during Fall Semester. Spring semester participant requirement is 1 Group event and 1 Group Social Event.

- Any group member who does not participate Group communication and does not attend the minimum number of group events in a semester may be asked to withdraw from the group. Participation will be tracked in the D2L WIE Connect Group Learning Community. All participants can check their participation record in D2L at any time.

Sub sets of group can meet as long as it does not take the place of, or interfere with, the development and growth of the overall group or take the place of entire group meetings. Likewise, multiple groups can sponsor combined activities.

Contact between group members outside of group activities is encouraged. Communication methods are at the discretion of the group.

Discussion of Group related topics

- Have each member discuss what they hope to get out of the group mentoring process (expectations and goals)
- Decide as a group how often you would like to meet (this can change later) and who will handle the details/communication for the event (mentors are encouraged to handle this responsibility at first but this can change)
- Decide as a group what method of communication you prefer to use
- Discuss how you might handle any problems that might surface in the group
- Plan your first activity now (place, time and event)

Signatures of All Group members (sign below)