Group Mentor Agreement

Read carefully and complete as a group. Each person in the group should have a copy as a reminder of their commitment to the group. You should turn in a copy signed by all members to the WIE Connect staff.

We are voluntarily entering into a mentoring relationship from which we all expect to benefit. We want this experience to be rich and rewarding with our time together spent in social, academic and professional activities. We understand that building this relationship will require us to make time for the group and to keep our promises. We agree to focus on our mutual needs and to abide by the features below.

Responsibilities of the Group

- Be considerate/respectful of all group members; be open to learning/sharing of different backgrounds and cultures.
- Stay in contact with each other regularly and return phone calls/emails/texts/etc.
- Schedule future group meetings and follow through on agreements (or contact designated group member if you cannot make it to the event)
- Make a concentrated effort to meet the needs of all group members
- HAVE FUN!!!!!!!!!

Roles of the Mentors

- Offer advice free of personal bias and prejudice
- Encourage mentees to come to solutions on their own (with your guidance or group guidance)
- Remember to share you stories, tips, ideas (ex. Coping with stress, approaching professors and TA’s, tips for studying, etc.)
- Refer to appropriate resources when you are not sure of an answer.

Roles of the Mentees

- Be willing to ask for AND receive advice; ask questions!
- Work at getting to know yourself and your needs and be willing to share these with the group
- Remember to share your stories, tips, ideas with the group so that other group members can learn from your experience

Setting up Group Events

Once a semester the Group may attend one of the Pair monthly meetings and it will count as a Group Event. Judy and Sandy will confirm participation in a Pair meeting and members will receive an invitation and must rsvp for the event.

Group members can decide what activities they want to do as a group; however, they must meet the following criteria

- All group members must agree to the activity, and the majority of the members should able to meet at the chosen time and location (examples – social activity, attend a career seminar together, attend a student group meeting together, have a study time with a social time mixed in, have a meal at each of the cafeterias on campus, etc.)
- Groups must meet at least twice a month. One of the meetings each semester may be the WIE Connect Monthly professional development meeting. Everyone must RSVP!
Any group member who misses more than two of the group events in a semester without an approved absence, may be asked to withdraw from the group (participation will be tracked in the D2L WIE Connect Group Learning Community).

Sub sets of group can meet as long as it does not take the place of, or interfere with, the development and growth of the overall group or take the place of entire group meetings. Likewise, multiple groups can sponsor combined activities.

Contact between group members outside of group activities is encouraged. Communication methods are at the discretion of the group.

**Discussion of Group related topics**

- Have each member discuss what they hope to get out of the group mentoring process (expectations and goals)
- Decide as a group how often you would like to meet (this can change later) and who will handle the details/communication for the event (mentors are encouraged to handle this responsibility at first but this can change)
- Decide as a group what method of communication you prefer to use
- Discuss how you might handle any problems that might surface in the group
- Plan your first activity now (place, time and event)

**Signatures of All Group members (sign below)**