Present: M. Crimp (ChEMS, Council Chairperson), H. Nouri (Student Representative, CEE), M.E. Kutay (CEE), A. Ross (CSE), C.M. Saffron (BAE), N. Sepulveda (ECE), M. Worden (BME), T. Pence (ME), Hui-chia Yu (CMSE), L. Kempel (ex-officio).

- Meeting called to order at 9:35 am.
- Agenda for the meeting was approved.
- Minutes of December 13th, 2018 were approved.
- ECAC Chair updates – M. Crimp led the discussion
  - Concerns with the language used in the updated version of the reappointment, promotion, and tenure (RPT) process were brought up to the steering committee and the provost.
- University Council – M. Crimp led the discussion
  - Follow up with possible misunderstanding on the policies for replacement if the member has to be absent to a meeting.
  - ECE needs to come up with a replacement for E. Strangas in the University Council in case the action was intentional.
- Withrow Teaching Excellence Nominations
  - 3 candidates were nominated at the time of the meeting. They were reviewed and approved by the committee. The three candidates were: Nelson Sepulveda, Alexandra Zevalkink, and Sebnem Onsay
- College-level committees: Hearing board pool representatives:
  - Each committee member was asked to come up with a name from each department for this pool. Chair of graduate studies are automatically involved, so it is recommended that departments come up with new names.
  - Rest of the college level committees do not require attention at this time.
- University-level committees:
  - University council/faculty senate: each department (except CSE and CHEMS) should come up with a nominee (1 tenured faculty member).
  - University academic hearing board pool: each department (except CSE) should come up with a nominee.
  - University committee on faculty affairs: each department should come up with a nominee (1 tenure system faculty member).
  - University committee on faculty tenure: each department should come up with a nominee (1 non-tenured, tenure-system faculty member).
  - University committee on honors program: each department should come up with a nominee (1 tenure-system faculty member).
  - University committee on international studies and programs: each department should come up with a nominee (1 tenure-system faculty member).
- Comments by the Dean
  - President search is moving on. The current pool is good.
- Number of undergraduate admissions to the college is up by about 200. More reliable date will be available around May 2nd.

- Old Business:
  - Collegiality statement: The committee is asked to bring comments and feedback from faculty.

- Meeting adjourned at 10:35am.