1. Meeting was called to order at 3:00 p.m.
2. The minutes of the March 20, 2003 College of Engineering Faculty Meeting were approved.
3. Indrek Wichman pointed out the high cost associated with ordering books through the Inter-library loan program.
4. Leo Kempel reminded that the number of credits required for full-time status for Ph.D. students is 1 credit of 999 provided the student has passed the comprehensive exam.
5. Janie Fouke reported on the following items
   - Development activity: last year College received $4.8M in gifts/pledges (up 11%)
   - State budget: for FY03-04, College took a 3.6% cut; for FY 04-05, College has been asked to make plans for 1%, 3% and 5% potential cuts
   - College budget and faculty size: general fund budget for FY 02-03 is $24.8M; faculty size is 141 (up from 120 in FY 98-99)
   - Renovations: Coffee shop, library, VLSI lab, Bio/signal processing lab
   - Hiring: 10 new faculty hired for 03-04, 8 on-going searches
   - College accomplishments: faculty growth, increase in number of research proposals, increase in the number of funded graduate research assistants, center for pavement preservation
   - College ranking
   - Enrollment trend: FS03 total enrollment is 3,690-- down 13%; declining interest in engineering among freshman, especially woman; graduate program is smaller
   - ABET accreditation: College has 7 accredited programs; we will be reviewed by on-site visits in FY04; encouraged faculty to become members of ASEE;
   - Faculty challenges: faculty workload policies; sabbatical leaves - 1 semester vs. 2 semesters
   - On-going challenges: Mentoring faculty and graduate students; Ph.D. student recruitment; state economy; space
6. Peggy Wade reported on the following items
   - Grad degrees awarded: MS degrees awarded is constant, but PhD degrees awarded dropped in FY01-02
   - In FS03 70% of all the current grad students are supported
   - 75% of PhD students are foreign students
   - Number of grad students in FS03 is 610—down from 680 last year
   - Research expenditure for FY03 was $24.3M
   - Brown bag luncheon on Tuesdays at noon
7. Tim Grotjohn reported that he has received a large number of comments on the Mission and Vision statement. ECAC will prepare another draft based on these comments.
8. Meeting was adjourned at 4:00 p.m.

Recorded by,

Anil Jain