1. **Agenda for March 19, 2009 College of Engineering Faculty Meeting**: agenda distributed by email prior to meeting and a printed copy was approved at the beginning of the meeting without changes.

2. **Approve Minutes from the October 16, 2008 College Faculty Meeting**: passed without changes.

3. **Status of College- Dean Satish Udpa**: presented budget scenarios associated with the anticipated cuts. Included was a review of the anticipated percentages of the cuts over the next 3 years, likely expenses, and the impact of the cuts if absorbed by salaries or tuition.

4. **Status of Research- Dr. Leo Kempel, Associate Dean for Research**
   - Compared funding amounts and sources from 2002 and 2008. In 2008, the sources are more diverse, with more expenditures associated with DOD and NIH.
   - Because of the stimulus package, opportunities for funding at NSF, NIH, and DOE are unusually high.
   - NSF will have a midterm call for proposals to purchase major equipment. The call is expected at any time.
   - Strongly recommend preparing proposals for Career awards because of a substantial increase in funding for the remainder of the year.

5. **Status of Graduate Studies- Dr. Manooch Koochesfahani, Associate Dean for Graduate Students and Faculty Development**: the combination BS-MS option was initiated on March 18, 2009 for the graduate Civil, Environmental, Mechanical, Computer Science, and Electrical Engineering Programs. Up to 9 credits can be shared between the BS and MS degrees. The option will be available for the other graduate programs in the near future.

6. **Status of Undergraduate Studies- Dr. Tom Wolff, Associate Dean for Undergraduate Studies**
   - Enrollment trends were briefly reviewed. A substantial increase in applicants, admits, and paid deposits were noted.
   - Dr. Neeraj Buch has been named director of the Cornerstone Experience and Residential Experience Programs. Both are fully launched.
   - The Residential Experience Program will move from Bailey Hall to Wilson Hall in the Fall of 2009.
   - The NSF STEP Program has been launched with the first group of connector faculty assigned to students. Additional faculty members will be solicited as the number of participating students increases.
   - Study abroad programs were discussed.
     - The number of students participating is down.
     - Mechanical and Electrical Engineering have new study abroad programs.
     - Study abroad programs are receiving emphasis from the University.
   - A realignment of staff in the student advising office is expected to occur this summer.
   - The diversity of employers participating in The Center activities is increasing.
The Engineering Education Group is looking into submitting additional proposals relating to engineering education.

7. All-University Campaign- Lyndsay Cook, Development Office - Engineering: campaign is ongoing, started in February and proceeding until June. However, donations are accepted any time.

8. Status of teaching effectiveness initiative- Dr. Rick Lyles, Professor of Civil and Environmental Engineering
   - The document "A Framework for Action: Improving and Evaluating Teaching Effectiveness" prepared by the Teaching Effectiveness Task Committee was sent to faculty members by email.
   - A PowerPoint presentation on proposed activities was presented.
   - A vote by the faculty accepted the report and recommendation for implementation.

9. Status of College Strategic Planning- Dr. Shanker Balasubramaniam, Professor of Electrical and Computer Engineering
   - The document "College of Engineering Strategic Plan (Draft)" was emailed but a section was missing. The complete report will be emailed soon.
   - PowerPoint presentation was provided that included a review of the document and strategic objectives.
   - Input is solicited and should be sent to a faculty member's department representative or directly to Dr. Balasubramaniam.
   - The report is anticipated to be finalized within 1 month.
   - Once completed, a ballot will be sent to faculty to vote on its acceptance.

10. Proposed Changes to College By-Laws- Dr. Shanker Balasubramaniam, Professor of Electrical and Computer Engineering
    - Proposed changes to the College By-Laws were distributed. The changes entail the division of the Engineering Research and Graduate Studies Committee into 2 committees, one for research and one for graduate studies.
    - An amendment to add "graduate" before any mention of "course" was proposed.
    - A ballot will be sent to faculty to vote on accepting the changes to the amendment.
    - A recommendation will be made to the EUSC to add "undergraduate" before any mention of "course."

11. Introduction of New Faculty and Staff (Chairpersons): the Chairs, or their representatives, introduced recently hired faculty and staff members.

Respectfully Submitted:
Steve Safferman