1. **Minutes**
   The draft minutes from the October 28, 2010 meeting were approved as is.

2. **Chairs’ Comments**
   The Department Chairs introduced new faculty and announced faculty awards.

3. **Dean’s Comments (Prof. Udpa)**
   - The state government recommended a 15% budget cut. However, this should not significantly impact the College this year.
   - College priorities: health of enterprise, NAE membership, higher scholarship indicators, doctoral student production, large research centers, nurturing work environment, and space.

4. **Associate Dean of Graduate Studies Comments (Prof. Koochesfahani)**
   - A summer undergraduate research program, including professional development activities, is now in place.
   - A workshop on preparing NSF/NDSEG fellowship applications has been created.
   - Thirty-five prospective, domestic graduate students will be visiting the College this spring.
   - The College will offer three $15K graduate fellowships this year (up from two such fellowships provided last year).
   - The College has five UDF offers on the table.

5. **New Faculty Mentoring Policy (Prof. Koochesfahani)**
   - The College must have a formal faculty mentoring program in place by August 16, 2011.
   - Each department is to develop and document a formal mentoring procedure in their bylaws.
   - Mentoring excellence will be considered in the annual review of faculty. Faculty may now be nominated for a Withrow Exceptional Service Award on the basis of their excellence in mentoring faculty.

6. **Associate Dean of Research Comments (Prof. Kempel)**
   - The number of proposals submitted and the funding garnered by the College faculty are at all-time highs and are growing.
   - All students/post-docs engaged in research must undergo formal education in the responsible conduct of research.
   - The College funding sources are spread out well.
   - FY11 and FY12 Federal funding (e.g., NSF, NIH, Energy, etc.) are uncertain as of this date.
   - Several major proposal deadlines are forthcoming.
7. Associate Dean of Undergraduate Studies Comments (Prof. Buch on behalf of Prof. Wolff)

- Residential experience: Consumer's Energy has joined GE as a sponsor and will specifically provide support for the theme lobbies in Wilson Hall.
- Undergraduate studies: A new course on Sustainable Systems Analysis (EGR 310) has been developed.
- Careers: There were 90 employers at the Expo; there will be a corporate spring break tour for students.
- The Center for Engineering Education Research is preparing for the third year review of the five year STEP retention grant.
- A new Hong Kong study abroad program has been created.
- A new BS in Environmental Engineering will be approved.

Respectfully submitted,

Ramakrishna Mukkamala