Present: M. Crimp (ChEMS, Council Chairperson), R. Emerson (UGrad-student representative), D. Escobar (Grad-student representative), Matthew Hirn (CMSE), M.E. Kutay (CEE), T. Pence (ME), A. Ross (CSE), C.M. Saffron (BAE), N. Sepulveda (ECE), M. Worden (BME), L. Kempel (ex-officio), T. Voice (ex-officio).

Absent:

- Meeting called to order at 8:00 a.m.
- Agenda approved 8:01 a.m.
- Meeting minutes of previous meeting (Feb 10th) approved.
- Finalize Guidelines for Administrator Review.
  - The performance evaluation MSU College of Engineering administrators was discussed and finalized.
  - The final version of the document is included at the end of these minutes.
- Review of Asc Dean for Research John Verboncoeur.
  - The committee has finalized this process.
- Comments from the Dean.
  - A brief update on latest council meeting was provided. There will be a message coming out soon related to the international collaborations.
  - The committee was briefed on some of the COVID-related modifications/events on student attendance.
- Comments from the Senior Asc Dean.
- Comments from the Chair.
  - An update was provided about the last faculty senate meeting.
  - CoE Departments will send nominees to the ECAC Chair by the end of the day today.
    - University Committee Elections – NEED TO HAVE NAMES TO LORI BEFORE FEBRUARY 24, 2021.
    - University Academic Hearing Boards Pool – Need 2 faculty appointed.
    - University Committee on Honors Program – Susan Masten – eligible.
    - University Committee on International Studies – Carl Boehlert–NOT eligible.
- Meeting was adjourned at 8:58 a.m.