Present: M. Crimp (ChEMS, Council Chairperson), M.E. Kutay (CEE), C.M. Saffron (BAE), T. Pence (ME), H. Nouri (Grad-student representative), B. Hanton (UGrad-student representative), T. Voice (ex-officio).

Absent: L. Kempel (ex-officio), A. Ross (CSE), N. Sepulveda (ECE), M. Worden (BME), Hui-chia Yu (CMSE)

- Meeting called to order at 8:45 a.m.
- Agenda for the meeting was approved
- Minutes for November 5\textsuperscript{th}, 2019 were approved
- Associate Dean’s comments
  - Suggesting metrics for evaluating space needs, e.g. $$/\text{ft}^2$ is one such metric
  - Recognizes that not all space is created equally
  - Metrics will be used in combination with other factors that outline the space’s quality
  - Student Activities Building (for student teams) has been proposed, building is similar in concept to the Theater Scene Shop on Farm Lane by the MSU Federal Credit Union—will contain areas for painting and welding
  - Student Activities Building location proposal is next to the Theater Scene Shop
  - There is a need for a better process for evaluating non-tenure stream promotion cases; must be some form of independent review
- Review of Dean’s Review Survey
- Review of ECAC email regarding the Dean Review Survey to faculty, staff, and students
- Meeting was adjourned at 9:43 a.m.