Call for Living and Learning Summit Proposals!

WE NEED TO HEAR FROM YOU!

Want to share your “Best Practice or Expertise in Creating a Successful Living and Learning Program”? The 2010 Living and Learning Summit is looking for proposals to fill the formal presentation tracks. This one day Summit will bring together Living and Learning Programs and Colleges from the state of Michigan to share information on “How to Create a Successful Living and Learning Program”. Issues involving student participation, career advising, peer leaders, student expectations, career networking, academic advising, and faculty participation in a Living and Learning Program or College will be covered.

Conference Proposals:

Make it clear you have written this abstract especially for this conference. Do not send the entire paper, a section of paper, or anything that does not summarize what your paper actually says. If you are basing your abstract/proposal on a course paper or dissertation chapter, retool it to fit the theme and scope of the Summit. Please include the following:

- Name/Address/Presenter’s Title/Telephone Number/Fax Number/Email Address.
- Short biographical sketch and contact information for each presenter.
- Title of the presentation, brief description of the proposed session, relevance to the theme of the Summit.
- A summary of the presentation (not to exceed 25 words) for program publication purposes.
- Persons with similar topics may have their proposals combined and may be assigned to present at the same session. Sessions with multiple-panel members reflecting the administrative, academic, and program structure of the living and learning programs are strongly encouraged to submit proposals.
- Written proposals will not be returned.

Submission

Complete the proposal requirements listed above and submit to: kingcarm@egr.msu.edu
Presenters will be assigned to only one session. Sessions should not last longer than 1 hour.
If you do not receive confirmation that your proposal was received, please contact: kingcarm@egr.msu.edu
Critical Dates

**September 1, 2010:** Conference proposals must be submitted by **September 1, 2010**.

**September 1, 2010:** Authors of accepted conference presentation proposals will be notified by **October 1, 2010**.

**September 1, 2010:** All presenters **must** register and pay for the conference by **September 1, 2010**. You will not be included in the conference program materials until you complete your registration and payment.

**Note:** Presenters are asked to bring copies of their presentation handouts (i.e., PowerPoint) to the submit in hardcopy form.

Important Information

**Michigan State University College of Engineering does not provide an honorarium, travel, or other expenses for presenters.**

**Registration fees are not waived for presenters.**

Substantive questions should be addressed to:

Carmellia Davis-King  
Conference Executive Director & Registration Manager  
Engineering First Year Experience  
Michigan State University  
College of Engineering  
1410 Engineering Building  
East Lansing, MI 48823  
(517) 355-6616 ext. 1