Career Preparation

Accepted a job offer, but still looking? Careful what you do!
As soon as you accept a position, you need to cancel all other interviews that you have scheduled. It is inappropriate to continue discussions with other potential employers once you have accepted an offer.

It is totally appropriate that you continue discussions with the employer you accepted the offer with. For example, you might desire a different location and you certainly should ask if that is possible.

Reneging can severely damage your reputation, not only in the short-term, but also for the duration of your career. The world is smaller than you might think, and you will never know what connections company x and company y staff might have. Reneging also has negative implications on the University’s relations with the employer and can affect opportunities for other MSU students. The University does not sanction a renege situation on your part for any reason. You can avoid a reneging situation by carefully planning and managing your entire job search process.
Reneging Implications with the MSU Career Services Network:
- If you renege on a full-time offer, you will be suspended from using Handshake and any alumni services provided by Career Services until the issue is resolved.
- If you renege on an internship offer, your access to Handshake will be suspended until issue is resolved.

Meet with a representative from The Center for Spartan Engineering or Dr. Reese, if you need to discuss your situation in further detail.

careernetwork.msu.edu/jobs-internships/Reneging_Policy.html

Summer Job and Internship Fair – March 21, 3-6 pm, Breslin
For students in any major looking for a full- or part-time seasonal job or internship. This is your chance to talk with 145+ employers representing businesses, MSU departments, parks and camps, and more. All students are encouraged to attend this free event!

- Preview the list of employers attending and determine who you'd like to talk to
- Research the companies and organizations that interest you the most (visit websites, review job postings, etc.)
- Highlight your top companies on the event map to help you find their booths in the Breslin

Parking: Free Parking in Ramp 7
What to Wear: Dress Code is Business Casual
What to Bring: 10-20 resumes: enough for the employers you’d like to talk to and some extras!
See attached for employers attending and check Handshake for the latest listing.

msu.joinhandshake.com/career_fairs/3845/

A Taste for Careers in Wines and Beers, March 22, 4-6 pm, Munn
A Taste of Careers in Wine and Beers event is a first-time networking exchange between breweries, wineries, distilleries and students at MSU. Networking opportunities will vary greatly between each participating vendor, but could include summer internships, part-time gigs/summer jobs in the industry, and perspective on entrepreneurism in the industry.

This event will be open to all majors, as opportunities include:
- Engineering
- Event Planning
- Hospitality Business
- Music (gigs for performers during events / socials)
- Supply Chain
- Food Science / Viticulture / Enology / Biochemistry
- Agricultural / Crop Science
- Packaging
- IT / Web Design
- Marketing / Business Management

The dress code is smart casual.

The Michigan Grape and Wine Industry Council is the presenting sponsor of the event, as it is a top priority of theirs to “Expand a sustainable, knowledgeable and well-trained workforce in all areas of the industry”. To learn more about the Council, their partners, and opportunities with the state and industry, visit their media sites for more information:
https://www.instagram.com/michiganwines/
See attached for employers attending and check Handshake for the latest listing.
app.joinhandshake.com/career_fairs/3940

Public Infrastructure Participatory Engagement Simulation Game – March 27 or 29
My collaborators and I are looking for a few students to play a "serious game" on March 27 or March 29 from 5 – 8 pm. You will take on the role of a community managing water infrastructure. It will be an educational experience (and we are doing research with it), but people generally enjoy the game when they play it. We are interested in a number of topics that involve trust, environmental justice, risks of waterborne contaminants and risk perception. If you want more information about how these “serious games” go, the group who designed it with us runs this website (https://games4sustainability.org).

Water infrastructure management is complicated. In the United States, providing safe and reliable drinking water typically requires balancing aging systems and limited funding. The Public Infrastructure Participatory Engagement Simulation (P.I.P.E.S.) game was developed by faculty at Michigan State University and the Centre for Systems Solutions to simulate these management tradeoffs in an engaging and educational serious game. Participants play one of eight roles—including the mayor, infrastructure manager, community member, and journalist—and work together to manage drinking water in a simulated community called Pipe City.

Note: We are limited in the number of students we can accommodate. For more information, please contact Dr. Joseph Hamm at jhamm@msu.edu or Dr. Jade Mitchell at jade@msu.edu

Jade Mitchell, Ph.D.
Assistant Professor
Michigan State University
Biosystems & Agricultural Engineering
524 S. Shaw Lane Farrall Hall, Room 206
East Lansing, MI 48824
517-353-4544 (phone)
517-432-2892 (fax)
jade@msu.edu

BE Club Meeting – March 27, 6:30-7:30 pm, 119 Farrall
ASABE & much more!
What: BE Club will be hosting ASABE and doing much more! Details to follow.
Hope to see everyone there!
When: Tuesday, March 27, 6:30pm – 7:30pm
Where: Room 119, Farrall Hall
***Note: There will NOT be a meeting on Tuesday, March 13

BE Club Fundraiser – Blaze Pizza – March 21, 5-8 pm – use the attached flyer
What: BE Club will be doing a fundraiser at Blaze Pizza! Please come on out and invite your friends to support BE Club! They have great food, and you will have a great time. Please note that you MUST present the attached flyer to the cashier before paying. By doing so, Blaze Pizza will donate 20% of the proceeds from your meal back to the club. Thank you in advance for participating everybody!
When: Wednesday, March 21st, 5:00pm-8:00pm
Where: 437 E. Grand River Ave, East Lansing, MI
News from the Center for Spartan Engineering – For Seniors!
Spartan Engineering Seniors (future Alumni):
With only 6 weeks to go (PLUS Finals) now is the time to wrap-up loose ends here and prepare for your next steps. We got some things that might help you.

Senior Job Search Seminar | Tuesday, March 20, 5:30 p | Seminar Room (3540 EB)
- Has your job bracket busted -- no job prospects -- just starting to look? We will cover what you should do from here to prospect full time opportunities post graduation.
** Bring your schedule as we will be setting up one-on-one meetings to help you get on track.

3rd Party Job Fair | Monday, March 26, 11a - 1p | EB Lobby
- 3rd Party companies give you a chance to connect with employers all over the state for fulltime opportunities at a regular salary. Positions often lead to permanent placement within a specific employer and/or the ability to jump to different organizations/industries over the next few years (your own rotational program).
** Bring your resume and connect with different organizations.

Benefits, Insurances and 401K’s | Tuesday, April 10, 6 - 7:30 p | Seminar Room (3540)
-- Once you accept an offer, there's lots of options to consider. What healthcare plan to sign-up for? Do you need insurance? How does the 401K work? Other benefits to consider.
-- Representatives from the HR / Benefits office at AutoOwners will be here to discuss these options and what you should consider.

Senior Send-Off | Tuesday, April 17, 6 - 8 p | Dublin Square
-- You are almost finished - Before you are done, let's celebrate! We have arranged a celebration mixer in honor of all graduating Engineering Seniors (May/August) in the back room of Dublin Square.
-- Come out and meet the Dean and Chairs | PLUS Young Alumni (from multiple companies/industries) will be there to Welcome you to the "other side" (ALUMNI) and share some advice and things to look forward to (and avoid) your first year out.
-- HOLD THIS DATE, as there will be an EVENTBRITE sign-up sent out in the next 10 days to register for the event.
-- Lots of Food, Beverages, Alumni Gifts and Raffle Prizes will be distributed. Cash Bar Available.

Have you already found employment? Make sure you complete the First Destination Survey via Handshake. There are gifts from the college and up to ten $250 Amazon Gift cards being raffled off by the Handshake for completing the survey at msu.joinhandshake.com/first_destination_surveys/477

Opportunities on Handshake

Job: Project Manager - Deployment Office
Employer: R1
Apply before: Thursday, May 31st 2018 4:00 pm EDT
Part Time

Student Assistant Opening; Michigan Energy Office; Reopened, due 3/25/18

Good afternoon.

I am with the Michigan Energy Office, within the Michigan Agency for Energy in the State of Michigan. We reposted the student assistant opening to accept more applications. The closing date is now 3/25/2018. May you please send the information to interested students and encourage them to apply?

The student assistant will help staff:

• Process and maintain energy data received from various sources,
• Help trend data and prepare annual reports based on trends, create fact sheets and edit documents, and
• Assist with other projects for the program.

Student Assistant, Michigan Energy Office, State Energy Program, Supervisor – Teri Novak

JOB #: 6401-18-MAE 58 MEOStudent

SALARY: Hourly: $9.25 - $23.11

CLOSING DATE: 03/25/18 05:00 PM

Please see posting for further information:
https://www.governmentjobs.com/jobs/2001280-0/student-assistant

Thank you for your time!

Best regards,

Joy Wang, Ph.D.
Michigan Energy Office
Michigan Agency for Energy
P.O. Box 30221
7109 W. Saginaw Highway
Lansing, MI 48909
Tel: (517) 284-6894
wangj3@michigan.gov

Local Jobs and Internships (446 opportunities)

Attached is a list of 200 current internship opportunities (plus 246 part time jobs) that are either on MSU’s campus (or with an MSU department away from campus) or in the Lansing area. All 446 internships and part time jobs are posted in your Handshake account at the CareerNetwork.msu.edu website. Some summer opportunities are starting to show up!

It pays to apply for jobs as soon as possible as employers sometimes close postings quickly. You can learn more about AND apply for jobs through the free online Handshake service.
Once at Handshake, you'll need to fill out your profile and upload your resume. With your profile and resume in place, you'll be able to search for job openings and submit applications by clicking on the "Apply" button in the job description or following the employer's instructions.

Here's how to quickly locate a specific job posting in Handshake:
1) Log in to your student account in Handshake at msu.joinHandshake.com
2) Copy and paste a Job ID number from the attached spreadsheet into the search box
3) Click search, click on the job title, read the details and apply if appropriate

Good luck with your student job or internship search!

MSU Career Services Network
CareerServices@esp.msu.edu
(517) 355-9510
CareerNetwork.msu.edu
Attachment “Local Internships & Jobs in Handshake 3-13-18.xlsx”

Summer Opportunities

Internships Great Lakes Packing Company - Deadline to apply is today, Monday, March 19, 6:00 pm

Hi everyone,

Please see the following regarding internships with Great Lakes Packing Company. Please note the deadline and how to submit your materials.

If you are interested in applying please submit to Larry Zink via email your cover letter, references, and resume to zink@msu.edu

Deadline to apply is today, Monday, March 19, 6:00 pm

Note Great Lakes Packing will be at the Summer Job and Internship Fair on March 21 and interviewing on campus March 22. Applying now will get you in the queue early.

Please address your cover letter to:
Scott Pryde
Plant Manager
Great Lakes Packing Company
6556 Quarterline Rd.
Kewadin, MI 49648

2018 Internship Program – Employment Opportunities

Logistics Assistant (Kewadin, MI)
Responsibilities and Functions:
Ensures packing supplies, trucks, and drivers are available as needed for packing. Maintains daily inventory of supplies. Organizes truck driver orientation. Understands the schedule of incoming raw product and plant production to communicate a tentative schedule with drivers, freezers, and plant personnel. Arranges trucks and drivers to haul finished product to cold storage while utilizing return trips to backhaul sugar, buckets, pits, raw product, etc.

Production Reconciler/Office Assistant (Kewadin, MI & Hart, MI)
Responsibilities and Functions:
Learns to recognize key people within GLPC, its sister companies, and business associates to facilitate communication. Manages and directs office flow. Creates shipping paperwork and obtains approvals for shipping product. Reconciles raw product data with daily production and researches discrepancies in order to maintain accurate records.

Product Tracker (Kewadin, MI & Hart, MI)
Responsibilities and Functions:
Coordinates the transferal of fresh cherries from the receiving area into the processing area. Connects field records from raw to finished product and initiate records for prepped stock and juice stock recovered from the processing lines.

Maintenance Assistant (Hart, MI)
Responsibilities and Functions:
Assists Maintenance Supervisor with maintaining and troubleshooting equipment, electrical, mechanical, and pump systems.

Quality Captain (Kewadin, MI & Hart, MI)
Responsibilities and Functions:
Collects and grades samples of finished products. Collaborates to organize raw product coming from the receiving area and works with operators to maintain the target level of quality. Maintains accurate records and communicates inconsistencies.

Human Resources/Payroll/Office Assistant (Kewadin, MI)
Learns to recognize key people within GLPC, its sister companies, and business associates to facilitate communication. Manages and directs office flow. Creates shipping paperwork and obtains approvals for shipping product. Understands the paper flow of the employee files from application through hiring process. Assists with Workman’s Compensation claims and injury reports. Report new hires to the state of Michigan and other payroll support functions.

Raw Product Receiver (Kewadin, MI)
Ensures cherries are graded and placed according to time received and/or production specifications. Certifies that the receiving log records every grower ticket and tank accurately.

Production Control (Kewadin, MI & Hart, MI)
Responsibilities and Functions:
Completes the production process by assigning codes to finished product lots and recording the ID number of grower tickets processed into each lot. Keeps accurate records so that product may always be identified, traced, and quantified. Communicates effectively regarding changes in process times or other fluctuations in data.

Quality Assurance Specialist (Kewadin, MI)
Responsibilities and Functions:
Coordinates the comprehensive efforts that are necessary to achieve the high level of quality and rate of production that satisfy market demands and grower clients. Quality control efforts include the staffing, training, monitoring, and equipment functionality of the Color Sorters and Pit Detectors. Completes the micro-sampling and micro-testing of the finished product.

W. K. Kellogg Biological Station Summer Programs and Courses
We are pleased to announce that we are now accepting applications for 2018 summer programs at MSU's W. K. Kellogg Biological Station. These include research experiences, internships, and summer courses for both undergraduate and graduate students. For more information, visit us online at:

http://www.kbs.msu.edu/education/
Research

Research & UURAF Preparations
Spring 2018 Undergraduate Research Workshops
Preparing Oral Presentations
Thursday, March 29: 5-6 pm, 107 Bessey Hall
Led by Professional Writing professor Danielle DeVoss (Writing, Rhetoric, and American Cultures), this workshop will cover the basics of constructing well-crafted slide presentations. We'll talk about slide fundamentals, how to whittle a large research project down to a short presentation, and how to integrate visuals to support your points.

Preparing for Success at UURAF
Monday, April 2: 6:00-7:00 pm, 316 Bessey Hall
First time presenting at the University Undergraduate Research and Arts Forum (UURAF)? Let our panel of seasoned UURAF presenters help you make the most of your experience. You'll get lots of great tips for printing your poster, timing your presentation, what to wear, what time to arrive, and what kinds of questions to expect on the big day.

Fall Undergraduate Research - Mojgan Nejad, PhD - Forestry
I am very much interested to mentor one or two undergraduate students in my lab. My research “Developing Sustainable Bioproducts” is probably a good fit for undergraduate students in either Biosystem or Packaging departments.

My research projects are focused on developing sustainable bioproducts and are mostly performed in close collaboration with industry partners. We are currently using lignin (byproduct of pulp and bioethanol industry) to replace petroleum-based chemicals and develop biobased coatings, adhesives and foams. Students joining my group will develop unique skills by learning how to characterize chemical, physical and thermal properties of biopolymers and also how to measure properties and performance of developed bioproducts using advanced analytical techniques. Although each student will have her/his own individual project, they will be trained and work closely with either a postdoc or a PhD student in the lab. Working on these leading edge research projects will give them a great opportunity to publish their work in peer-reviewed journals. I have weekly meetings with my students to ensure that they have a good understanding of their research projects and will get the proper training before starting any experiment in the lab. In addition, students will always get the chance to meet with our industry partners, and present their work to industry scientists collaborating with us like Sherwin-Williams, Hexion, Huntsman, Henkel, POET, Domtar, Arauco and Verso.

Thanks a lot,
Mojgan

Mojgan Nejad, PhD
Assistant Professor
Michigan State University
480 Wilson Road
East Lansing, MI, 48824
nejad@msu.edu
517-355-9597

Contact Mojgan directly if you are interested.