College of Engineering Advisory Committee Meeting
September 6, 2013
Minutes

1. Attendees
M. Crimp (CHEMS), F. Salem (ECE), D. Reinhold (BAE), M. Gaustad (Grad), L. Dillon (CSE), P. Kwon (ME), P. Mantha (CEE), C. Gunderud (SEC), L. Kempel (Acting Dean)

2. Election of a Chairperson
Phani Mantha was unanimously elected chair.

3. Election of a Secretary
Martin Crimp was unanimously elected secretary.

4. Approval of minutes of May 1, 2013
Minutes were approved without change.

5. Review of Associate Dean for Graduate Studies and Faculty Development
ECAC appointed the CoE Graduate Studies committee to carry out the review of the Associated Dean for Graduate Studies and Faculty Development.

6. Proposal for the Creation of a Department of Biomedical Engineering
The proposal was informally introduced by Kempel. A preliminary discussion of the proposal ensued. N. Wright will attend the next meeting to formally present the proposal.

7. Update on College Bylaws
The latest draft of the updated CoE Bylaws will be circulated to ECAC with the aim of bringing these to vote at the Fall 2013 CoE Faculty Meeting.

8. Update on Dean’s Search Procedures.
Mantha will work with T. Curry (Provost’s Office) to finalize the procedures for the search for a new Dean of Engineering.

9. Updates on department bylaws
ECAC has forwarded suggestions to the CoE departments to bring their bylaws in to compliance with university regulations.

10. Setting of ECAC meetings for fall 2013
ECAC meetings will be at the following times:
Friday, September 20th in 3405A Engineering Bldg.
Friday, October 11th in 3405A Engineering Bldg.
Wednesday, October 23rd in 3405A Engineering Bldg.
Friday, November 1st in 3405A Engineering Bldg.
Friday, November 22nd in 3405A Engineering Bldg.
Friday, December 6th in 3546 Engineering Bldg./CEE Conference Room
All meetings will be at 8:00.

11. Acting Dean’s Comments
   Kempel welcomed the committee back.
   Additional hires are being negotiated with the Provost Office and departments
   This fall semester the CoE welcomes the largest number of incoming freshman in over 10 years
   Overall, the CoE is doing quite well.

Respectfully submitted
Martin Crimp, Secretary, Engineering College Advisory Committee