Minutes of the Engineering Undergraduate Studies Committee (EUSC)
October 15, 2014

Present, EUSC: Masten (ENE), Rothwell (ECE), Lee (CHE), Liao (BAE), Wolff (DE, part time), Owen (CSE), Genik (AES), Al Dhaneem (Student), Ruiz (Student)

Absent, EUSC: Mahapatra (ECE, UCC), Brereton (ME), Idema (DE)

Also present: Pease (DE)

1. Agenda: Approved

2. Minutes of October 1, 2014 were approved with a minor correction.

3. Revising the current SIRS forms was discussed, as was moving to the University online SIRS system or developing one in house. Discussions included:

   - Concerns about mixed questions, such as "available and willing to help" in the same question.
   - A general favoring of having SIRS forms online.
   - Concern that some classes do not do SIRS at all.
   - Concerns that not enough time is allotted to fill out SIRS.
   - Questions as to how deal with TA forms, which are different from faculty form.
   - Additional concerns with wording on the TA form.

It was decided that we should move forward with looking at the University SIRS Online system and determine if it would meet the needs of the College, and also whether the college could and should have DECS implement an online college form.

Meeting adjourned at 11:10 am

Respectfully submitted,

Thomas F. Wolff
Secretary