Minutes of the Engineering Undergraduate Studies Committee (EUSC)
January 22, 2015

Present, EUSC: Masten (ENE), Rothwell (ECE), Liao (BAE), Owen (CSE), Genik (AES), Brereton (ME), Wolff (DE), Al Dhaneem (Student), Ruiz (Student)

Absent, EUSC: Mahapatra (ECE, UCC), Lee (CHEMS)

Also present: Pease (DE), Idema (DE)

1. Agenda: Approved

2. Minutes of December 3, 2014 were approved

3. Liao and Al Dhaneem will serve as the Student Service Award Subcommittee.

4. Masten, Idema and Ruiz will serve as the Commencement Speaker Subcommittee.

5. A subcommittee to review Green Apple award winners will be convened closer to the February 20 deadline.

6. Comments from Wolff
   - The optional mid-semester review form previously developed by the committee has been distributed to faculty with a reminder,
   - A moratorium request needs to be submitted for the ECE program in Dubai. The university discontinued undergraduate programs in Dubai some years ago, but the program is still in the catalog.
   - A new department of Computational Math, Science and Engineering (CMSE), joint with the College of Natural Science, is proposed and under review in academic governance. Initially this would be a graduate program only, and an undergraduate minor.

7. Comments from Masten
   - SIRS. Committee further discussed electronic SIRS forms. Sentiment appears to be converging on developing an electronic form in the College (technical support by DECS) that would include a mobile version that could be completed in class. Having our own mobile version would not permit engineering to sequester grades for a week for those who did not participate, but would have the value of being able to access in class.

   - ABET. Masten inquired as to what extent programs are using what classes to assess student outcomes. Some are using every class (problematical with early class with major changers and non-majors, some are using only 300 level classes, and others vary. As not all EUSC members are ABET coordinators in their department, no conclusions were reached.

Meeting adjourned at 2:30 pm

Respectfully submitted,
Thomas F. Wolff
Secretary