College of Engineering Advisory Committee Meeting

August 13, 2014

Minutes

1. **Attendees**
   M. Crimp (CHEMS), M. Gaustad (Grad), P. Kwon (ME), L. Kempel (Acting Dean)

2. **Approval of the Agenda.**
   The agenda was approved.

3. **Update on the Biomedical Engineering Program**
   - The BME program approval is scheduled to be on the October Board of Trustees meeting.
   - MA and Ph.D programs should be pushed into the Academic Governance system in the fall semester.

4. **Update on the Associate Dean for Research**
   - John Verbuncoeur will be named Acting Associate Dean for Research. A search will be carried out during spring semester.

5. **Out of cycle pay raises**
   Procedures for out of cycle pay raises were discussed.

6. **Special CoE Faculty Meeting for Fall Semester**
   The need for a special CoE Faculty Meeting for was discussed. This meeting should be planned early in the semester. This meeting will deal with vision and planning, as well as the formation of a Strategic Planning Group.

Respectfully submitted
Martin Crimp, Secretary, Engineering College Advisory Committee