Engineering College Advisory Council (ECAC)

January 20, 2015

Minutes

Attendees: V. Alocilja (BAE), M. Crimp (ChE), B. Cheng (CSE), F. Salem (ECE), P. Kwon (Chair, ME), J. Andrews (UGrad), L. Kempel (Dean).

The meeting was called to order at 9.10 am.

1) Meeting agenda was approved.
2) The minutes of the previous meeting on Jan 6, 2015 were discussed, minor edits were proposed, and their approval were postponed to the next meeting.
3) The increased College enrollment and compatible resources were discussed by the committee on how to best adjust to this new change. Several possible solutions were discussed including the hiring of qualified teaching specialists.
4) The committee discussed with the Dean the advertisement for the vacant positions of Associate Deans in the College. The Dean explained that these positions are all part-time and would enable the College to fully meet its research, graduate study, and University administrative commitments. The Positions announcement will be for internal candidates and DECS will establish a website that details the positions requirements, expectations, and the process of applying for one or more of these positions.
5) The College promotion and tenure time-lines were discussed due to the overload of the review process of all rank candidates. To help the process, it was recommended that the time-line among the ranks be staggered in order to permit ample time for the promotion and tenure committee to conduct its review within the University deadlines.
6) The Dean shared with the committee that the College Strategic Planning process is proceeding through the existing committee.
7) The last agenda item, on the Hearing Procedures, was tabled. The chair will be emailing new draft documents to ECAC for discussion in the next meeting.
8) Meeting was adjourned at 10:05am.

Respectfully submitted

Fathi M. Salem (ECE),
Member, Engineering College Advisory Committee