

2011-12 To Do List for ME Graduating Seniors

You are a “graduating senior” if you will finish your degree in December 2011, May 2012, or August 2012! Here are some important things you should be doing this year:

- ___ **1. Schedule an appointment** with Gaile as soon as possible to review your remaining requirements. Call 517-355-3338 or stop by the ME Advising Office in 2560 EB to make an appointment.
- ___ **2. Apply for graduation!** Application: <https://www.reg.msu.edu/StuForms/GradApp/GradApp.asp>
 - *December grads*–Apply by September 2
 - *May & August grads*–Apply by January 13
- ___ **3. Apply for graduate school** if you plan to begin your master’s degree next year.
 - Information about the MSU mechanical engineering graduate program is located at: <http://www.egr.msu.edu/me/?q=graduate>
 - Information about the GRE, the GMAT and other tests, plus registration information, can be accessed at: <http://www.ets.org/>
- ___ **4. Register** with MySpartanCareer. Post your resume, sign up for interviews, check out event dates, and much more at <http://careernetwork.msu.edu/my-spartan-career-login>
- ___ **5. Attend Placement Seminars & Workshops . Here are a few examples:**
 - *In’s and Out’s of Interviewing (Not offered on 10/3 and 10/17. Last one is 11/14):*
 - Mondays at 2-3 p.m. in 3540 EB*
 - Mondays at 7-8 p.m. in 1345 EB*
 - *Career Gallery Cram Session for Engineering (10/3 at 6:00-9:00 p.m. in EB Lobby & 1345 EB)*
 - *Getting into Grad School (9/28, 10/26, and 11/30 at 4:00-5:00 p.m. in 120 Linton Hall)*

▶ Find more info and events at: <http://www.egr.msu.edu/careers>
- ___ **6. Have your resume critiqued.** Stop into the Center to find out about times.
 - ▶ Craig Gunn (gunn@egr.msu.edu), ME Director of Communications, also reviews resumes.
- ___ **7. Register for the Career Gallery** on October 5 & 6. This is a outstanding opportunity for graduating seniors and graduate students to meet more than 300 prospective employers! The Science, Engineering, and Technology day is on the 5th, and the Business exchange is on the 6th. Be sure to attend on the first day, but some companies come for both days, so you may want to go on the second day also. More information and registration link can be found at: <http://www.bus.msu.edu/learcenter/cg/>
- ___ **8. Participate in a Mock Interview.** Hosted by employers, they will be offered periodically in the Center and other locations. Go to MySpartanCareer for dates and to sign up.
- ___ **9. Sign up for the FE exam** if you want to be professionally licensed. To help you decide, click on "Licen-sure" at the National Society of Professional Engineers website: <http://www.nspe.org/>. The application deadline is September 9 for the October test. The deadline for the April test will be posted later, but is expected to be mid to late February. The Michigan application is available at the following website: <http://www.ncees.org/>
- ___ **10. After you accept a job or graduate school offer** complete the MSU Destination Survey: <https://www.egr.msu.edu/destination/survey/> The survey takes less than 3 minutes to complete. The data collected will only be used in an anonymous fashion to determine employment / graduate school data, salary averages, and the geographic destination of our schools' graduates. This will help guide future Spartan Engineers in their career search and salary expectations.
- ___ **11. Complete the College of Engineer’s Senior Exit Survey.** The College is up for Accreditation Review every 6 years. In order to stay accredited, we assess graduating seniors each year on a number of different criteria. To complete the senior exit survey please go to: <http://assessment.msu.edu>