



Special points of interest:

- CIEC—New Orleans
- Alvah Borman Award
- Student of the Year
- Chairs' Messages

Newsbriefs
 Spring/Summer 2005
<http://www.profpractice.gatech.edu>

NEW ORLEANS - 2006

ASEE Conference for Industry and Education Collaboration

**New Orleans, LA
 January 31-February 3,
 2006**

Conference Theme: Industry and Education: A Century of Collaboration

The planning of the CED program for the annual conference is well underway, with several outstanding sessions already on the schedule. If you were thinking of submitting a proposal and missed the original deadline, there are still a few open slots, and you are encouraged to submit proposals! For instructions, please see the "Call for Papers" section of the conference web site at <http://www.asee.org/conferences/ciec2006/callsforpapers.cfm> or contact Louise Carrese, 2006 CIEC/CED Program Chair, phone: 585.475.5459;

email: ltcoce@rit.edu.

The theme, "Industry and Education: A Century of Collaboration," lends itself to a variety of session and workshop presentations.

While proposals on all topics related to the practice of cooperative education are welcome, sessions on the following topics will be given special consideration and are based on the suggestions made by participants on the 2005 CIEC session evaluations:

- * Marketing approaches for non-traditional co-op/internship and optional co-op programs
- * Co-op employer-led sessions: benchmarking, recruiting, retention, building effective relationships

* Developing international co-op opportunities: models for employer and education partnerships

* Marketing freshmen to employers: a work in progress

* Applying the engineering co-op model to business-oriented programs

Interactive workshops and sessions are cited as the "best" by conference participants, and often inspire new models for collaboration. If you would like to discuss a program idea, please give me a call or send a note. I look forward to hearing from you!

Louise Carrese

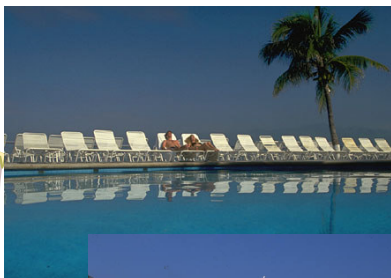
2006 CIEC/CED Program Chair
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COOPERATIVE EDUCATION DIVISION ASEE

Newsbriefs



Chair's Message

Working Together.....From the Chairman

As we begin a new year for CED, I am impressed with two strengths of our organization. The first is that our Division, along with the other national co-op organizations, is committed to “co-op” as a strong and effective method of education. There are various forms of cooperative education at each university or college but fundamental to them all is the premise that students learn concepts on-the-job that are neither taught in the classroom or laboratory nor in their environments at home. Our job, as professionals, is to help the students integrate the education they receive between school and work.

Secondly, I am reminded that our membership voluntarily participates in many meetings, both on and off campus, to improve and promote cooperative education throughout the nation and abroad in other countries. Each one of us can and does share his or her time and talents to strengthen cooperative education.

One of the goals of CED this year is to meet in dialogue with the other co-op organizations and with the concerned employers who are our partners in the education of students. To encourage a united effort nationally, your executive board is reaching out to collaborate with CEIA, NCCE, and WACE as well as to NACE, a primary representative of industry and business. We also intend to reach inward to ASEE, our parent organization, in efforts to strengthen our ties to the faculty at our respective institutions.

To accomplish these objectives we need to grow our membership and increase the number of employers who are members. One way to attract employers is to provide meaningful programs for them at CIEC and at the various regional conferences. We can involve more employers – large and small, old and new – in the planning and execution of our conferences.

Louise Carrese of RIT, our 2006 CIEC Program Chair, is hard at work planning next year's meeting in New Orleans. You can help by contacting her or any board member to either make suggestions, or better yet, to volunteer to lead a workshop or session.

We need you and we can do so much more as an organization if you will join the work of CED. I hope each of you will volunteer some time. If you want to lead in these efforts or work with the leadership, please contact me or another member of the board. By the time you read this edition of the “Newsbriefs”, the CED web site with contact information will have been updated.

As always, many thanks to our editor, Craig Gunn, who tirelessly volunteers his time and extensive talents to help us communicate better with our colleagues. I look forward to working with our board and with each of you this year as we continue our commitment to engineering and to cooperative education.

Sincerely,
Harold

COOPERATIVE EDUCATION DIVISION/ASEE EXECUTIVE BOARD ROSTER 2005 - 2006

Chair

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Executive Directors

(3 Industry, 3 At-Large, 3 Academic)

Joseph Krok	Rolls Royce	2006
Cheryl Cates	University of Cincinnati	2006
John Archambault	University of Wisconsin	2006
Dianne Markley	University of North Texas	2007

ASEE/CED Board Meeting, Lexington, Kentucky Chair's Report

Submitted by Harold Simmons May 17, 2005

At the beginning of the 2005 CED business year, the Chair set down four primary goals:

1. To increase collaboration with other co-op organizations.
2. To promote co-op programs in engineering education.
3. To grow the CED membership among employers.
4. To involve all CED members.

Progress toward all these goals is achievable by reaching out both to universities and to employers in industry and government as well as by reaching inward to our membership. This will be a long-term process.

To begin this process, I have begun meeting at every opportunity with organizations that involve co-op programs. In early April and hosted by Peggy Harrier, I attended the CEIA annual conference in Anaheim, California, and brought greetings from CED to the CEIA members at their annual business luncheon. I proposed greater collaboration and/or dialogue between CEIA and CED, including the possibility of joint meetings, sponsorship of joint research, and continuing promotion of the Co-op of the Year Award. All of these have been part of the history of the relationship between our two organizations. We agreed to continue the dialogue begun at Drexel University in 2004 among the four major co-op organizations in the United States: CED, CEIA, NCCE, and W ACE.

To continue that four-part dialogue among the organizations' leadership, I plan to host a one-day meeting in August on the Georgia Tech campus and to invite the senior officers of these organizations to present the status of their organizations as part of a panel at the 2006 CIEC. All of these leaders have been receptive to these ideas and are planning to attend both meetings.

After this board meeting, I will meet with Marilyn Mackes, Executive Director, and other officers of NACE at their annual convention in Milwaukee. The goal will be to reach out to the employer and to the university members of NACE in an effort to find ways of promoting their mutual interests in cooperative education. In June, several CED board members will attend the ASEE Annual Conference in Portland, Oregon, to promote stronger ties to the faculty members of ASEE and to seek ways to promote co-op at future ASEE conventions and regional events.

At this meeting of the CED Board, I would like to strategize a three-year plan to attract employers to membership in CED and to strengthen the involvement of our current membership. If we can harness the energies of our own membership, there may be no limit to the growth in relationships we have with all the organizations involved in cooperative education.

Check <http://www.egr.msu.edu/fses/Ciec%20Photos%202005/> for CIEC photos 2005

Past Chair's Report - May 2005

Maureen Barcic

We have put together an ad for the Prism Magazine in order to sell more CED Directories...look for it hopefully in the next edition. We have to put in two additional ads this year in order to get the cost break...I was thinking of one saluting Students of the Year and perhaps another celebrating 100 years of co-op in 2006...any other suggestions are appreciated.

I would like to put through a proposal to the CIEC Executive Board to ask them if we can include one year of ASEE/CED membership for the people paying the nonmember rates. This will add to our membership and will help those people whose institutions do not all pay for membership dues. The non-member rate runs \$100 more.

We had a sub-committee on whether or not to sponsor \$3,000 for the luncheon at 2006 CIEC. The vote was split, so we need to ask for your recommendations and resolve this at the May Board Meeting.

Past/Past Chair's Report - February 2005

Donna Hewett

Those leaving the Board after providing much appreciated leadership and support are:

- Jay Snellenberger, from Rolls-Royce, with one year remaining in his term.
- Philip Hoffman, who has left the co-op post at NASA Langley, with two years left on his term.
- Tom Akins, (GA Tech) At Large Representative, whose term is complete.
- Ray Easterlin former Chair of the Research Committee.

At Thursday's business meeting, the following will be put forth as nominees for next year's slate of officers.

Chair/Harold Simmons

Chair Elect/Helen Oloroso

Secretary/Susan Matney (2 year term)

Treasurer/Katherine Rooney (3 year term)

Second Industrial Rep/Open

Additional nominations will be taken from the floor.

Notes:

- Joseph Krok with Rolls-Royce was appointed by the chair to complete Jay's remaining year as Industrial Rep.
- Mieke Schuurman will chair the research committee.
- Cheryl Cates, Academic Rep has one year remaining.
- Dianne Markley, Academic Rep has two years remaining.
- John Archambault, At Large Rep, has one year remaining.

From the Program Chair - New Orleans 2006

CIEC/CED 2006 PROGRAM CHAIR REPORT

Louise Careese

1. To date, 2 pre-conference workshops and 11 sessions are posted on the program chart. Two of the sessions (Engineering Ethics and Multidisciplinary Model for Student Assessment) will be jointly sponsored by CED and ETD. The session marked "Employer Presentation" is tentative, pending response from employer. All remaining sessions have been confirmed, with most of the respective abstracts submitted. Present-

ers have all been notified and those from whom additional info is needed were asked to submit by June 1.

To keep this report brief, the names of presenters are not listed; I would be happy to send this upon request.

2. Two session slots remain available and suggestions are welcome. Would really like to have more employer participation and plan to con-

tact employers in New Orleans to assess their interest in panel presentation. Will ask Phil Gardner to consider presenting on generational issues.

3. Other than the workshops, the session dates and times were filled in chronologically. Is it typical to ask presenters for their preference regarding presentation times? Should employers who are presenting be scheduled for "Industry Day"?

"Check the website for information of importance.
http://
www.profpractice.g
atech.edu/ced/

4. All CED Program Evaluations from CIEC 2005 have been tabulated, award winners identified, and sent to Harold. Copies of evaluations have been made and are ready for mailing to presenters when appropriate.



2004 CIEC/CED Award Winners



Best Session: "Solutions for Persistent Problems"

Moderator and Presenter: **Joseph Stahley**, Stevens Institute of Technology

Best Speaker: "Integrated Co-op as the Catalyst for an Engineering-Partnered Engineering School"

Presenter: **Paul Plotkowski**, Grand Valley State University

Best Moderator: "Diversity Scholarship Programs - DESP"

Moderator: **Walter Odom**, University of Tennessee

THE ALVAH K. BORMAN AWARD

This award honors Alvah K. Borman, Dean of Graduate Placement Services, Northeastern University, for his numerous outstanding contributions to engineering cooperative education over many years, including the founding and editorship of the CED Newsbriefs from 1969 until his death ten years later.

The Division allows for the presentation of up to two awards each year to Division members, past or present, who have made sustained, honorable, and meritorious contributions to the promotion of the philosophy and the practice of cooperative education in engineering and/or engineering technology.

Patty Bazrod HSB Director of Cooperative Education Receives Alvah K. Borman Award

Patty Bazrod, director of cooperative education for the Haub School of Business, recently received the Alvah K. Borman Award for her outstanding commitment to cooperative education. The award is presented annually to a Cooperative Education Division (CED) member who has made sustained, honorable, and meritorious contributions to the promotion of the philosophy and practice of cooperative education in engineering and/or engineering technology. CED is a division of the American Society for Engineering Education. "A heartfelt thank-you goes to the CED members for allowing me the opportunity to work with so many talented professionals over the past several years and for recognizing me with such a prestigious award," said Bazrod. "Committed volunteers working to promote quality cooperative education programs ... these are the members of CED who continue to assist in the development and maintenance of programs, education, and support to students."

Bazrod has served the CED in a number of positions including chair and, most recently, general conference chair for the 2005 Conference for Industry and Education Collaboration that was held in Savannah, Ga., in February. Bazrod came to Saint Joseph's in 2001 to create, develop, and implement a volunteer cooperative education program for the School. The program was founded in fall 2001, and the first of students began work placements in 2002. Previously, she served as director of cooperative education at Widener University for the Schools of Engineering and Business Administration and the computer science department of the College of Arts and Sciences.

With 17 years of her professional career devoted to engineering and/or engineering technology cooperative education, Bazrod is a strong advocate for the philosophy of cooperative education, which is to combine academic classroom excellence with practical experience working in the industry.

-Kelly Morrisey

Treasurer's Report

Helen Oloroso

May 17, 2005

OPENING BALANCES February 1, 2005

Divisional BASS Account B	1387.45		
ASEE/CED Operating Account	263.76		
Bank One Money Market Account	17,007.78		
SUBTOTAL CASH ACCOUNTS		18,658.99	
E-Trade Bank Certificates (2) of Deposit		20,000.00	
TOTAL OPENING BALANCES			38,658.99

RECEIPTS

Interest income on E- Trade Bank CD's	118.72		
Interest income on Bank One Money Market Account	31.77		
Interest income on BASS Account	6.16		
SUBTOTAL INTEREST INCOME		156.65	
Proceeds from sales of 2003 CED Directory		950.00	
CEO Dues Income			
February, 2005	93.00		
March, 2005	180.00		
SUBTOTAL DUES INCOME		273.00	
Refund of overcharge for ASEE labels		50.00	
TOTAL RECEIPTS			1,429.65

DISBURSEMENTS

Awards

Chair's Award	Patricia Bazrod	100.00		
	Ray Easterlin	100.00		
Borman Award	Patricia Bazrod	500.00		
Student of Year	Micah Adams	500.00		
Supplies	Suzanne Norris	21.19		
	Linda Pavelitz	51.45		
SUBTOTAL AWARDS			1,272.64	
Board Expenses	Supplies	Helen Oloroso	43.49	43.49
Charitable Contributions	St. Joseph Church	100.00	100.00	
Conference Expenses				
	FedEx Shipping	7.09		
	Penn State Univ.	50.00		
SUTBTOTALCONF.EXPENSES			57.09	
Gifts				
	Gift basket for Jay Snellenberger's daughter	31.90		
	Flowers for Craig Gunn	86.50		
SUBTOTAL GIFTS			118.40	
Newsletter	Michigan State Univ. Fall 2004	358.31	358.31	
TOTAL DISBURSEMENTS				1949.93

CLOSING BALANCES May 15, 2005

Divisional BASS Account - B	1,358.30		
ASEE/CED Operating Account	263.76		
Bank One Money Market Account	16,516.65		
SUBTOTAL CASH ACCOUNTS		18,138.71	
E-Trade Bank Certificates (2) of Deposit		20,000.00	
TOTAL CLOSING BALANCES			38,138.71

2004 Co-op Student of the Year

The Cooperative Education Division of the American Society of Engineering Educations recognized Michah “Moose” Adams, a recent civil engineering graduate at Mississippi State University (MSU), as the 2004 Co-op Student of the Year. Adams worked four terms at the U.S. Army Corps of Engineers in Vicksburg, Miss.

Adams was nominated for this honor by Melody DuBard at MSU and Basil Arthur from the U.S. Army Corps of Engineers/Hydraulics Branch.

As part of his Co-op assignments at the U.S. Army Corps of Engineers, Adams completed several tasks, including mapping drainage areas in the Mckinnie Bayou Watershed, performing environmental data analysis and helping senior engineers analyze data for the Southeast Water Supply Study. He received three awards of merit from the Vicksburg District, the first time a Co-op received three awards within one year.

When evaluating his experiences with his Co-op employer, Adams demonstrates the critical connection between school and work. “Co-oping has given me the opportunity to apply theory I have learned in school in a real-world environment,” says Adams. “It has increased my ability to solve problems efficiently and effectively.”

As a Co-op employer, Arthur notes Adams’ superior qualities: “[His] dedication, high energy level, communication skills, and overall leadership skills, in conjunction with his personable qualities, make him an excellent choice for Co-op Student of the Year.”

Throughout his academic career, Adams has been active in numerous campus and community activities. He served several roles, including Chaplain, for the Theta Tau Professional Engineering Fraternity, and was a member of the American Society of Civil Engineers (ASCE) and the Society of American Military Engineers (SAME). He was also named the “Outstanding Senior” by MSU.

Adams understands the importance of community involvement. “I was given the opportunity to give back to others while working.” During the summer semesters, he served as a camp counselor for the SAME Construction and Engineering Camp. Adams mentored a group of 40 tenth- and eleventh-graders and introduced them to Cooperative Education.

The Co-op staff at MSU is united in their enthusiastic support of Adams’ nomination. “[Adams] never meets a stranger, never misses an opportunity to promote the benefits of the Cooperative Education Program, and never leaves without making those around him smile,” states Melody DuBard, Senior Co-op Coordinator.

Adams looks forward to the future, especially since he has the confidence and career understanding gained through his Co-op experience. “The education that both school and Co-oping has provided me is preparing me for my future. I want a career that is rewarding and meaningful,” Adams writes. “Has Co-oping bettered my life? Absolutely, and I wouldn’t change a thing that I have done. It has been a major force in making me into the man that I am today.”

ASEE/CED AWARDS COMMITTEE REPORT

MAY 2005

BORMAN AWARD

Alvah K. Borman award was given to Patty Bazrod of St. Joseph's University at the CIEC in Savannah in February. Nominations for the 2005 Borman Award will be solicited with a deadline of October 31, 2005.

TAKACS AWARD

The Lou Takacs Award, given to a co-op employer for exemplary support of cooperative education was not presented in 2005 due to no nominations being submitted. Nominations will be solicited for the 2005 Takacs Award with a deadline of October 31, 2005.

FREUND AWARD

The Clement Freund Award, present biennially at the ASEE Annual meeting, will be presented this year to Mike Mathews of Mississippi State University.

FELLOW GRADE MEMBERSHIP

Dr. Luther Epting of Mississippi State University has been nominated for and awarded the Fellow Grade Membership of ASEE. The Grade of Fellow is one of unusual professional distinction and is conferred by the Board of Directors upon an ASEE member with outstanding and extraordinary qualifications and experience in engineering or engineering technology education or allied field, who has made appropriate and important individual contributions. Special attention is given to an individual's contributions within ASEE. The ASEE bylaws limit the number of members who can be advanced to Fellow Grade in any one year to a total equal to one-tenth of one percent of the ASEE individual membership. Unfortunately, due to commitments at for the WACE Conference in Boston, Luther will not be able to accept the award this year in Portland. He has asked for a one-year deferment from ASEE to next year's conference in Chicago.

CO-OP STUDENT OF THE YEAR

Suzanne Norris of UAH once again chaired this committee. To complete the trifecta, Micah Adams of Mississippi State University received the national co-op student of the year award.

Respectfully submitted,

Tom Akins

Freund
Alvah Borman Fellow

2005 Student of the year Information

(Information also found at <http://www.profpractice.gatech.edu/ced/instruction.htm>)

CED Student of the Year Award Announcement and Instructions

The Cooperative Education Division of the American Society of Engineering Education (ASEE / CED) annually sponsors a search for outstanding co-op students employed during each Academic Year. The winning student receives a cash award, and is invited to the annual Conference for Industry & Education Collaboration (CIEC) to receive their award at the Awards Banquet. All nominated students will receive a letter and certificate of recognition for their national nomination.

Eligibility:

- Nominated students must be nominated by a member of ASEE / CED.
- Nominated students must be enrolled in a four-year / five-year degree program.
- Nominated students must be registered in a cooperative education program meeting the traditional definition of multiple work terms.
- Nominated students must have completed two or more work sessions or be in process of completing the second work session at the time of nomination.
- Students who complete one-time internship positions do not qualify for this award.
- If you have a question about eligibility, please contact the CED representative listed below.
- We request that each institution, CO-OP regional conference, CO-OP state conference or employer send only one nominee.

Award:

- The winning student will receive a cash award.
- The winning student will receive a recognition plaque.
- The winning student will be invited to attend the CED Conference in Biloxi, MS to receive their award and be recognized at the awards banquet.
- All nominated students will receive a letter of recognition and a certificate of national nomination.

Nomination Package Needs:

- CED Co-op Student of the Year Nomination Cover Sheet
- Two page, typed, double-spaced statement of support from the student's employer
- Two page, typed, double-spaced statement of support from the student's college / university
- Two page, typed, double-spaced statement from the nominated student
- A copy of the student's most recent resume.

Employer Statement:

- Two page, typed, double-spaced statement of support (do not provide any extra materials)
- Discuss the following possible topics:
 - o The student's work-related duties, quantity of work, and quality of work.
 - o Examples of the student's initiative or creative or original work.
 - o Examples of how the student was challenged during their co-op assignment.
 - o Any published papers, presentations or other formal presentations of their work. (Do not include, just discuss)
 - o Any recognition or awards from the company.
 - o The student's involvement in the community.
 - o The student's involvement in improving the company co-op program.
 - o The overall impact of this student on the department or company.

- o Any other pertinent information to support the nomination.

School Statement:

- Two page, typed, double-spaced statement of support (do not provide any extra materials)
- Discuss the following possible topics:
 - o The student's academic performance.
 - o Examples of the student's initiative or creative or original work.
 - o Any recognition, honors or awards from the university or other organizations.
 - o Any leadership positions.
 - o The student's involvement on campus and in the community.
 - o The student's service to co-op locally, regionally or nationally.
 - o The student's relationship with the college / department.
 - o The student's character.
 - o Any other pertinent information to support the nomination.

Student Statement:

- The most recent copy of your resume.
- Two page, typed, double-spaced statement of support (do not provide any extra materials)
- Discuss the following possible topics:
 - o How co-op experiences have impacted college and future career.
 - o Future career goals.
 - o Achievements, awards, honors and self initiative both on the job and in school
 - o Contributions to the employer, school and community.
 - o Any other pertinent information to support the nomination.

Process:

- The nominating college / university or Conference contact must provide THREE copies of the nomination packet.
- The nomination packet must include:
 - o CED Student of the Year Nomination Cover Sheet
 - o The statement of support from the student's employer (described previously)
 - o The statement of support from the student's college / university (described previously)
 - o The statement from the nominated student (described previously)
 - o A copy of the student's most recent resume.
- Nomination packets must be sent as one soft-copy Microsoft Word document to EMAIL ADDRESS. Include all documents, including the cover form below, in one attachment..
- Three to five co-op professionals who may represent the academic or industry sector(s) will judge the nomination packets.
- Judges will be sent all nomination packets along with a score sheet and fax return form.
- The student receiving the most and highest rankings from the judges will be selected as "CO-OP Student of the Year"

We are requesting that members receiving this announcement to duplicate it and distribute it to co-op professionals, faculty, and employers.

For questions or more information contact :

Suzanne H. Norris

Director, Cooperative Education

University of Alabama in Huntsville

256-824-6741 phone

e-mail: norriss@email.uah.edu

ASEE/CED ALVAH K. BORMAN AWARD

PURPOSE

The CED/ASEE may present one or two of these awards each year to Division members (past or present) who have made sustained, honorable and meritorious contributions to the promotion of the philosophy and practice of cooperative education in engineering and technology. Instituted in 1979, this award honors Alvah K. Borman, Dean of Graduate Placement Services, Northeastern University, for his numerous outstanding contributions to engineering cooperative education over many years, including the founding and editorship of the CED Newsbrief from 1969 until his death ten years later.

NATURE OF THE AWARD

The award is a framed certificate signed by the chairman of the CED/ASEE and the president of the ASEE and a handsome wooden plaque with engraved lettering on brass. There is also a \$500 honorarium. It is presented at an Awards Banquet at the annual CIEC.

ELIGIBILITY

Nominees for the award must be active members of CED/ASEE or have been members during their professional lives. Persons nominated should have made clearly outstanding contributions to the advancement of Engineering Cooperative Education over a significant period of time as evidenced by leadership positions held in the Division, publications in the cooperative education field, or other significant and related activities. This includes, but is not limited to, contributions to CED, Universities, and Industry. Attendance at the CED Awards Banquet to receive the award in person is required, unless extenuating circumstances are present.

NOMINATION PROCEDURE

Nominators must be active members of CED/ASEE or have been members during their professional lives. No member may nominate himself, a family member, or a superior or a subordinate in his/her own organization. No member of the Borman Award Selection Committee can nominate a candidate. The nomination form must be completed and submitted to the Chairman of the CED/ASEE Awards Committee by the announced deadline. The description of the contributions made by the nominee must be limited to one additional page. However, supporting letters from other individuals may also be submitted.

If an individual is nominated and does not receive an award, she/he may be nominated again the following year merely by sending a letter to the CED/ASEE Awards Committee Chair before the announced deadline, and referring to the completed application of the previous year.

Nominations shall be considered solely on the basis of information submitted by the nominator.

SELECTION PROCEDURE

The CED/ASEE Borman Award Selection Committee will review all nominations and select the recipient (s) of this award. If the committee judges that none of the nominees are deserving of the award, the committee reserves the right to make no selection. Not more than two awards shall be made in any one-year. If there are two, it is encouraged (but not mandatory) that one should be made to a college or university member, the other to an employer representative (industry or government). Nominations with committee recommendations will be submitted to the Executive Board of CED/ASEE, which shall approve the awards.

AMERICAN SOCIETY FOR ENGINEERING EDUCATION

COOPERATIVE EDUCATION DIVISION

Alvah K. Borman Award Nomination Form

Nominee's Full Name & Title _____

Nominee's Address _____

Employer's Name & Address _____

NOMINATION DEADLINE IS October 31, 2005

Nominator's Full Name & Title _____

Nominator's Mailing Address _____

Nominator's e-mail Address _____

Nominator's Telephone _____

Submit no more than one additional page describing the contributions of the nominee to the field of engineering cooperative education. You may also attach supporting letters.

Mail Nomination form and all supporting documents to:

**Thomas M. Akins
Executive Director, Division of Professional Practice
Georgia Tech
Atlanta, GA 30332-0260**

Nomination Deadline is October 31, 2005

CED LOU TAKACS AWARD

PURPOSE

CED may present this award each year to co-op employers who have made significant, honorable, and meritorious contributions to the promotion of the philosophy and practice of cooperative in engineering and technology. Officially begun in 2003, this award honors Lou Takacs, a long time employer of co-op students with E. I. DuPont, and after his retirement there, held a brief career at the University of Kentucky as a co-op advisor until his death in 2003.

NATURE OF THE AWARD

The award consists of an engraved desk plaque with the CED/ASEE logo, presented at the CED Awards Banquet at the annual CIEC, with complimentary registration to the conference.

ELIGIBILITY

Nominees for the award should have made significant contributions to the field while performing their professional duties for their employer. Attendance at the Awards Banquet to receive the award in person is requested.

NOMINATION PROCEDURE

Nominators must be active members of CED/ASEE or have been members during their professional lives. No member may nominate himself, a family member, or a superior or a subordinate in his/her own organization. No member of the Awards Committee can nominate a candidate. The nomination form must be completed and submitted to the Chairman of the CED/ASEE Awards Committee by the announced deadline. The description of the contributions made by the nominee must be limited to one additional page. However, supporting letters from other individuals may be submitted as well.

If an individual is nominated and does not receive an award, she/he may be nominated again the following year merely by sending a letter to the CED/ASEE Awards Committee Chair before the announced deadline, referring to the completed application of the previous year.

Nominations shall be considered solely on the basis of information submitted by the nominator.

SELECTION PROCEDURE

The CED/ASEE Awards Committee will review all nominations and select the recipient(s) of this award. If the committee judges that none of the nominees are deserving of the award, the committee reserves the right to make no selection. Nominations with committee recommendations will be submitted to the Executive Board of CED/ASEE, which shall approve the awards.

AMERICAN SOCIETY FOR ENGINEERING EDUCATION

COOPERATIVE EDUCATION DIVISION

Lou Takacs Employer Recognition Award Nomination Form

Nominee's Full Name & Title _____

Nominee's Address _____

Employer's Name & Address _____

NOMINATION DEADLINE IS October 31, 2005

Nominator's Full Name & Title _____

Nominator's Mailing Address _____

Nominator's e-mail Address _____

Nominator's Telephone _____

Submit no more than one additional page describing the contributions of the nominee to the field of engineering cooperative education. Additional supporting letters may be attached.

Mail nomination form and all supporting documents to:

**Thomas M. Akins
Executive Director, Division of Professional Practice
Georgia Tech
Atlanta, GA 30332-0260**

Nomination Deadline is October 31, 2005