Engineering College Advisory Council
Michigan State University
Minutes, December 3, 2010

FINAL

1. Present
Cheng, Hashsham, Mukherjee, Mukkamala, Reinhold, Worden

2. Minutes
The draft minutes from the November 19, 2010 meeting were approved subject to modification.

3. Department Bylaws
Cheng and Mukkamala presented the CEE Department Bylaws. They determined that the few changes made to these bylaws were consistent with the College Bylaws and therefore acceptable. One outstanding issue pertained to faculty mentorship. This topic does not appear in the College Bylaws but does show up in the Faculty Handbook. It was thus unclear whether the topic should be included in the Department Bylaws or not. Guidance on this issue and clarification of the difference between the College Bylaws and Faculty Handbook will be sought from the Dean at the next meeting.

4. College Rating Committee
The college rating committee was approved.

5. Reporting of Department P&T Committee Recommendations
Cheng pointed out that the College Bylaws indicate that each Department P&T Committee must make their P&T recommendations for each candidate available to the Chair and all tenured faculty in the Department. Potential mechanisms for making this information available will be discussed at the next meeting.

Respectfully submitted,

Ramakrishna Mukkamala