Engineering College Advisory Council
Michigan State University
Minutes, Sept. 15, 2010

FINAL

Present: Koochesfahani (Guest), Torng, Udpa, Reinhold, Hashsham, Mukkamala, Worden

1. **Election of ECAC Chair and Secretary.** Syed Hashsham was elected Chair, and Ranjan Mukherjee was elected Secretary.

2. **Approval of meeting minutes for May 12, 2010.** Approval of minutes was deferred.

3. **Approval of representatives for the Safety Advisory Council.** The following Engineering representatives were approved to serve on the Safety Advisory Council:
   - T. Hogan/ECE - reappoint for another 2 year term
   - P. Askeland/CMSC - reappoint for another 2 year term
   - R. Roberts/DECS - appointment for a 2 year term

4. **Faculty for All-University Awards Scholarship Community Partnership Award selection committee.** Several Engineering faculty who participate in community outreach were suggested. Syed Hashsham will contact these candidates by E-mail.

5. **Promotion and Tenure Issues - Dr. Koochesfahani.** This topic was postponed.

6. **Inclusion of leadership and professional development on activities report.** Dr. Koochesfahani suggested a change in wording for the annual faculty activities report. The new wording allows faculty to report activities related to leadership and professional development (e.g., faculty mentoring). The changes were approved by the ECAC.

7. **Time for future ECAC meetings.** A time of 3-4 p.m. on Fridays was chosen for future ECAC meetings.

8. **Dean’s comments.** University-level policy changes are being enacted that will require changes in the College’s governance documents. Examples include modified duties policy, faculty mentoring, evaluation and promotion of fixed-term faculty, and establishing research-faculty positions. College rankings at the graduate and undergraduate levels have improved. Preliminary indications regarding the ABET assessment were positive. After the draft ABET report is submitted to the College, the College can respond before the final report is issued.

Respectfully submitted

R. Mark Worden