Engineering College Advisory Council
Michigan State University
Minutes, April 21, 2010

FINAL

Present: Balasubramaniam, Jain, Mukherjee, Safferman, Udpa, Voice, Worden

1. Approval of Minutes: Minutes from the March 17, 2010 meeting were approved with several changes.

2. Dean’s Comments
   • Clarification of chair’s role in the promotion and tenure process was explained by Dean Udpa. The candidate’s chair provides a 2 minute summary and typically does not participate in the follow on discussion except to provide clarifications. Chairs are expected to bring balance and standardization to the deliberations. Issues raised during these discussions are useful to the Dean during his meetings with University administrators.
   • New undergraduate degree programs being initiated.
     o Initiation of an undergraduate program in Environmental Engineering is in progress.
     o Investigating the initiation of an undergraduate program in Packaging Engineering.
     o In response to a question, enrolment in each program is predicted to be 25 – 35 students at each level.
     o Both new programs are considered to add no additional costs.
     o Concern raised by Dr. Voice was that students are not taking enough courses across different departments.
   • A letter of offer has been issued to a candidate for the Director of the new Institute of Science and Health.
   • College ranking is up and the upward trend is expected to continue.
   • University will start the next Capital Campaign about a year from now. Each College has been asked to emphasize their function by writing a “WOW” statement. The draft statement for the College was provided and comments are sought.

3. Academic Program Review
   • Every year one department will be comprehensively reviewed.
   • Electrical and Computer Engineering will undergo this review first followed by Chemical Engineering next year.
   • External reviewers will be part of the review team.

4. Review of University Nominations
   • Nominations for University awards must be selected.
   • Subcommittees were formed to report back at the next meeting.

Respectfully Submitted:

Steve Safferman