Engineering College Advisory Council  
Michigan State University  
Minutes, November 19, 2010  

FINAL

1. Present  
Cheng, Frid, Hashsham, Mukkamala, Reinhold, Udpa, Worden

2. Minutes  
The draft minutes from the October 29, 2010 meeting were approved.

3. Department Bylaws  
Hashsham and Worden suggested a set of revisions to the ME department bylaws. These suggestions will be forwarded to the ME Department Chair. Cheng and Mukkamala will conduct a more thorough review of the CEE department bylaws and email any suggestions to ECAC for discussion.

4. Dean’s Comments  
• The College’s Promotion and Tenure committee needs a Chair and members.  
• Motivated by comments from the Dean, ECAC unanimously voted to include the following statement in the College bylaws: “A faculty member selected/elected to represent a unit must present views consistent with that unit, if determined by a unit vote. If unable to do so, then that member must ask the unit administrator to appoint a suitable proxy.”

Respectfully submitted,

Ramakrishna Mukkamala