

Schedule Planning Worksheet

In the spring of each academic year, students enroll in classes for the next year (summer, fall and spring semesters). This worksheet is designed to help you plan your future academic schedule. Before you meet with your advisor, you will be required to do the following:

- Get a copy of the [Curriculum Guide for your major](#) from either <http://www.egr.msu.edu/undergraduate/academics/programs>, your Engineering Handbook, or from Room 1410 Engineering Building.
- Check for class times, semesters offered and prerequisites, by referring to:
 - Schedule of Courses* website <http://schedule.msu.edu> and
 - Description of Courses* website <http://www.reg.msu.edu/Courses/Search.asp>.
- On the sample program for your major, cross out the courses you have already completed, or are in the process of completing. Refer to the example below. Asterisk (*) courses where you have earned less than a 2.0, or expect to repeat.
- Using the tools above and your best judgment, create a proposed plan using the *Schedule Planner* found within the *Schedule of Courses* website. Print out your plan to have as a reference while meeting with your advisor. Alternatively, you may write out your proposed schedule plan for the upcoming semesters in the blank grid below.
- Bring any questions you may have.

Note: By following these guidelines, time spent with the advisor will be most productive, allowing time to discuss broader concerns.

An example for mechanical engineering is shown below:

Freshman Year				Sophomore Year			
Fall	Credits	Spring	Credits	Fall	Credits	Spring	Credits
Bioscience	3/4	ME 280	2	CE 221	3	IAH 20X	4
CEM 144	4	MTH 133 *	4	EGR102	2	ME 201	3
CEM 164	4	PHY 183	4	Elective	3	ME 222	4
ISS 2XX	4	WRA 1XX	4	MTH 234	4	MSE 250	3
MTH 132	3	EGR100	2	PHY 184	4	MTH 235	3
Total	15/16	Total	16	Total	16	Total	17

Junior Year				Senior Year			
Fall	Credits	Spring	Credits	Fall	Credits	Spring	Credits
Elective	3	ECE 345	3	ME 410	3	ME 412	2
ISS 3XX	4	Elective	2	ME 451	4	ME 461	4
ME 361	3	IAH 2XX	4	ME 471	3	ME 481	3
ME 391	3	ME 332	4	Senior Elective	3	Senior Elective	3
STT 351	3	ME 371	3	Senior Elective	3	Senior Elective	3
Total	16	Total	16	Total	16	Total	15

A schedule plan for a mechanical engineering sophomore might look like this:

Summer	Credits	Fall	Credits	Spring	Credits
		<i>MTH 133 (repeat)</i>	4	<i>MTH 234</i>	4
		<i>PHY 183</i>	4	<i>PHY 184</i>	3
		<i>Bioscience</i>	3	<i>CE 221</i>	4
		<i>IAH 201-210</i>	4	<i>ME 201</i>	3
Total		Total	15	Total	14

Following the guide, plan your preliminary schedule in the space below.

Summer	Credits	Fall	Credits	Spring	Credits
Total		Total		Total	

Write down any questions you may want to ask your advisor during your appointment.
