

Michigan State University
Diversity Programs Office
Guided Learning Center
Application for Academic Assistance

Name: _____

Student ID: _____

E-Mail: _____

Phone: _____

Major: _____

GPA: _____

High School GPA: _____

ACT Math Score: _____

Post Graduate Plan: Yes No

Calculus in high school? Yes No

Number of Hours working per week: _____

Pre-engineering program in high school? Yes No

Course(s) (be sure to include course number) you are requesting assistance with:

I agree will all the terms and conditions stated below and will comply accordingly. Also, I give permission for my professors to share any information regarding my class attendance and performance with the program coordinator. I further understand that failure to meet these terms may result in termination of academic assistance. The Diversity Programs Office reserves the right to make modifications to the policies without prior notice.

Student Signature

Date

Terms and Conditions

Students seeking academic assistance MUST:

- Attend orientation session
- Once you have received academic assistance from the DPO, volunteer to help 1st and 2nd year students in those classes where you received 3.0 or better.
- Log in time, date, and location of tutoring sessions
- Attend ALL class sessions
- Provide academic assistant(s) with course syllabi
- Submit a copy of your résumé to Diversity Programs Office
- Attend ALL scheduled assistance sessions
- Attend professor's office hours on a regular basis
- Provide exam grades to academic assistant(s)
- Complete an **evaluation form** at the end of each session